## Town Administrator Job Description Task Force

June 25, 2024 @ 10 am Emergency Services Facility, 215 Spring St, Tisbury

## **GENERAL DISCUSSION AND POTENTIAL VOTES**

- 1. Call to order.
- 2. Minutes, 5/28/2024 and 6/11/2024 meetings.
- 3. Bernard Lynch & Peter Morin, Community Paradigm Associates
- Updated job description and "operational" By-laws
- Next steps
- 4. Conversation with Nancy Gilfoy, Chair, Finance and Advisory Committee
- 5. Schedule of future meetings.
  - Note: have scheduled John Schilling, Chair, Personnel Board, for July 9
- 6. Items not reasonably anticipated by the Chair.
- 7. Adjourn.